

2016 BUDGET CALENDAR

April 14	Board reviews the 2016 budget plan.
May 11 - May 14	Director of Finance and Administration discusses target budgets and 2016 budget plan with department heads and elected officials.
June 16	Elected officials and department heads submit applications for the innovation investment program projects to Finance.
June 16	Elected officials and department heads submit requests for Buildings and Grounds special projects to Finance.
June 16	Elected officials and department heads submit phone service requests to Phone Services.
June 16	Elected officials and department heads submit new position requests and any reclassification requests to Personnel.
June 16	Elected officials and department heads submit requests for information services requests to Information technology.
June 16	Elected officials and department heads submit requests for vehicles to the Controller.
July 2	Submit budget request to Director of Finance
July 2 - September 14	Finance office review.
September 15	Early warning budget work session and community agency requests.
September 15	Budget Message to Board and transmit Proposed Budget to Commissioners.
October 20 and 22	Budget work session hearings with Commissioners and elected officials and department heads.
November 6	Publish notice of final budget hearing.
October 21 - December 13	Prepare final budget.
December 14	Public Hearing to adopt mill levy.
December 14	Public Hearing on Final Budget, 9:00 a.m.