

2021 BUDGET CALENDAR

April 6	Board reviews the 2021 budget plan.
May 11 - May 14	Director of Finance discusses target budgets and 2021 budget plan with department heads and elected officials.
June 12	Elected officials and department heads submit applications for the innovation investment program projects to Finance.
June 12	Elected officials and department heads submit requests for Buildings and Grounds special projects to Finance.
June 12	Elected officials and department heads submit telecom service requests to Telecom Services.
June 12	Elected officials and department heads submit new position requests and any reclassification requests to Human Resources.
June 12	Elected officials and department heads submit requests for information technology services requests to Information Technology.
June 12	Elected officials and department heads submit requests for vehicles to the Fleet Manager.
July 2	Submit budget request to Director of Finance and Administration
July 2 - September 14	Finance office review.
September 15	Early warning budget work session and community agency requests.
September 15	Budget Message to Board and transmit Proposed Budget to Commissioners.
September 18	Publish notice of availability of Proposed Budget.
October 20 and 22	Budget work session hearings with Commissioners and elected officials and department heads.
November 2	Publish notice of final budget hearing.
October 22 - December 13	Prepare final budget.
December 14	Public Hearing on Final Budget and adopt mill levy.