

Weld County Workforce Development Board

General Board Meeting

Minutes

September 13, 2022

12:00 PM to 1:00 PM, Lunch served at 11:45 AM

North Colorado Medical Center, 1801 16th Street Greeley, CO 80631

Board Members Present:

Amanda Ericson, HRx Services; Bill Johnson, Yoder Family Companies; Casey Katofsky, Future Legends Sports Park; Cecil Courtney, Denver Pipefitters Local Union 208; Elizabeth Barber, The Greeley Dream Team; Gary Matten, Pension Edge Consulting Services, Board Chair-Elect; Lisa Taylor, Immigrant and Refugee Center of Northern Colorado (IRCNoCo); Matthew Hortt, High Plains Library District (HPLD); Perry Buck, Weld County Board of County Commissioners; Rich Werner, Upstate Colorado; Shayna Howell, Aims Community College; Sylvia Robinson, Tolmar, Inc.; Victoria Cordova, Banner Health; and Zach Huston, Chevron U.S.A. Inc., and Board Chair

Absent:

Alicia Ready, Camilo Hernandez, Jill Eaton, Justin Booker, Kelly Folks, Lori Cuno, Maria Silveira, Michael Trotter, Michelle Vance, Shawn Croissant, TJ Cruz

Quorum Present: Yes

Others Present:

Karina Amaya-Ragland, Employment Services of Weld County (ESWC); CeCe Majchrowski, ESWC; Andrew Chadwick, ESWC; Greg Cordova, ESWC; Ruth DeBoer, ESWC; Tami Grant, Weld County Department of Human Services; Thomas Hartman, Colorado Workforce Development Council (CWDC); Dan Betts, Office of Congressman Ken Buck; Mandy Wehner, ALLO Communications; Sara Gurule, IRCNoCo

I. Call to Order

Meeting was called to order at 12:06 pm by Board Chair, Zach Huston.

II. Changes to the Agenda

Workforce Deputy Director, CeCe Majchrowski requested to review agenda item VIII Action Items before agenda item VII Miscellaneous. Request granted.

III. Approval of Minutes

Approval of minutes was motioned by Bill Johnson, Yoder Family Companies, and seconded by Matthew Hortt, HPLD.

IV. Unfinished Business

No items to present

V. Announcements, Updates, and Celebrations

- a. New Support Staff:** CeCe introduced Ruth DeBoer, Workforce Coordinator. Ruth is replacing Heather Roberts as support staff to the Workforce Development Board (WDB). Ruth has worked with ESWC for two (2) years in the Registration Unit. During the application process, the interview committee was pleased to learn about Ruth's multiple years of experience in State government administration roles at both the Department of Regulatory Agencies (DORA) and the Department of Revenue (DOR). Between her administrative skills and board experience, ESWC Leadership was excited to offer Ruth this position. Please contact [Ruth](#) if you need any assistance with board-related activities.
- b. Conference Presentations:** Youth Employment & Training Programs Supervisor, Greg Cordova, and members of the ESWC Youth team wrote presentation proposals for the Foster Care and Kinship Youth Programs that are under the umbrella of the Chafee Program. The Rocky Mountain Workforce Development Association (RMWDA) being held in October in Vail, and the National Association of Workforce Development Professionals (NAWDP) Conference being held in November in North Carolina, accepted their proposals. Jasmin Dominguez, Youth Life Skills Navigator and Nora Meyers, Youth Employment & Training Navigator will present at both. The national conference is a great opportunity for ESWC's Foster and Kinship programs to be recognized. The presentation is titled Merging Foster and Kinship Youth into Workforce. Jasmin and Nora have asked the ESWC Leadership team if they can practice their presentation during an upcoming meeting. If time allows, Perry Buck, Weld County Board of County Commissioners, and Amanda Ericson, HRx Services, volunteered to participate in the practice sessions.
- c. Notice of Funding Allocations:** Since we are in the middle of the first quarter of Program Year 22 and do not have a Dashboard, CeCe informed the board of five (5) incoming funding streams: Reemployment Services and Eligibility Assessment Program (RESEA), \$35,000; Career Navigation and Coaching Staff, \$208,080 which allowed ESWC to hire an additional Full-Time Employee; Migrant Seasonal Farmworker Program (MSFW), \$36,694; Jobs for State Veterans Grant (JVSG), \$21,000 to fund the Disabled Veteran Outreach Program overhead; and \$25,000 for Evaluation of Workforce Innovation and Opportunity Act (WIOA) programs.
- d. Annual Monitoring:** Karina Amaya-Ragland, Workforce Director, explained that the Colorado Department of Labor and Employment (CDLE) State Monitors began their annual monitoring on September 6th. It is a two-week monitoring event that happens annually. This year the monitoring is in person the first week and virtual during the second. During the entrance meeting, ESWC Leaderships presented Program Year 21 highlights. The only action item so far is to update the WDB Bylaws to address proxies.



Veterans and eligible spouses are entitled to priority access to Department of Labor funded programs. Auxiliary aids and services are available upon request to individuals with disabilities. Dial 711 for Relay Services. Employment Services of Weld County is an equal opportunity program and employer.

ESWC recommended we adjust the Bylaws before the next meeting. Zach asked that ESWC bring recommended changes to the Executive Committee rather than create a task group, then the WDB could vote on approving the recommended changes at the next meeting.

- e. **Member Announcement:** Lisa Taylor announced that her last day with IRCNoCo is September 30, 2022. She accepted a position at The Weld Trust and looks forward to continuing to work collaboratively.

VI. Board Focus

a. Workforce Development Month:

Tomorrow, September 14th, the Business Services Unit is hosting a business before hours from 7:30 am to 9:00 am. Andrew Chadwick, Business Services Manager, encouraged members to come enjoy a cinnamon roll and have a cup of coffee. The team hopes to develop new employer connections and asks the board to invite any employers they feel would benefit from this networking event.

ESWC has been given the opportunity to highlight a couple of WDB members on the County LinkedIn page. If you are interested in this, please contact [CeCe](#) with a headshot and bio.

ESWC is being spotlighted in the Department of Human Services September “All About Us”. There are two sessions, one is in-person and the second is virtual and being recorded. ESWC Leadership has decided to make it about the WDB & Regionalism (how we are working with Larimer County). Amanda Ericson has agreed to join Karina and CeCe for this event. They are seeking additional members from the WDB to join them and tell people about the board. If you are interested in participating in this event, please contact [CeCe](#).

Workforce Symposium: Amanda announced that this is the first year the Symposium is being held in Weld County. There are 300 tickets, and the planning committee is anticipating selling out. She wants to have a good representation of board members. If you do not have a ticket or cannot afford one, please contact [Amanda](#). If anyone plans to attend, please let Ruth know so ESWC can ensure you receive a board ribbon for your name tag. To fully highlight the WDB, Amanda recommends that members in attendance take a shift at the ESWC booth or discuss what ESWC has to offer while networking. CeCe acknowledged that this is a great opportunity for members and their businesses to learn and grow so the ESWC team fully supports members attending sessions rather than working at the ESWC booth. It is also important to note that by wearing the board ribbon, members may be approached and can refer people back to the booth to receive direct services from staff.

b. St. Vrain EagleTech Site Visit



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CeCe, Karina, Perry, Cecil Courtney (Denver Pipefitters Local Union 208), Gary Matten (Pension Edge Consulting Services), and TJ Cruz (Northern Colorado Veterans Resource Center) toured the school earlier this month and it was amazing! As a reminder, St. Vrain was granted Stimulus Innovation funding by the Board of County Commissioners earlier this year. Six (6) students participated in a panel, answering questions posed to them by the school staff. Most were excited about the program but did admit at times they wanted to quit; they expressed how difficult the program can be as they are attempting to complete their high school education while pursuing their associate degree. The associate degree is through a partnership with Front Range Community College. It was great listening to the students, many of them are first-generation college students. One of the students said they were taking bioscience but would eventually pursue their BA in business. He believes he will utilize both pieces in his future professional career; one student wants to be a lawyer within the field of science, so this gives them a jumpstart on that possibility. Everyone is excited to see how this funding will assist these young adults to pursue their dreams and goals.

c. Office of Family Assistance Interviews

Approximately four (4) years ago, the Office of Family Assistance interviewed Ted Long and Tami Grant, former ESWC staff, about WIOA's collaboration with the Colorado Works Temporary Assistance to Needy Families program (TANF). While TANF is under the same umbrella as ESWC, not all workforce development programs are overseen by the WDB. The Employment First Supplemental Nutrition Assistance Program is another example of this. ESWC Leadership regularly explains to other Counties and State Departments how ESWC is organizationally structured to interact with one another. Tami Grant, Weld County Department of Human Services Deputy Director, explained that ESWC was published in a white paper on the national level four (4) years ago, and OFA is following up to see how things are going, growing, and changing. Recently, Tami, Karina, Greg, Julie Atkinson (Colorado Works Supervisor), Karin Crandall (Community Outreach Manager), and various front-line staff were interviewed. OFA conducted one-hour interviews with some of our partners in the community, asking them questions about how things have changed or grown since this started. It is wonderful for ESWC to be highlighted in this way.

VII. Miscellaneous

- a. Time did not allow for updates from the Youth and Awareness Committees

VIII. Action Items

a. Updated Policies

CeCe explained that the Board is required to update the WIOA Eligibility for Title I Programs and Youth "Requires Additional Assistance" as the State updated their WIOA Eligibility Requirements Program Guidance Letter. This update allowed CeCe to adjust the local policy layout, incorporate references, add background and definitions sections, and remove redundant language. The Executive Committee has reviewed and approved the



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changes and is recommending the Board adopt the policy. Zach asked to get a motion to adopt the policy; Matt Hortt, HPLD, motioned to approve, and Rich Werner, Upstate Colorado, seconded.

IX. Adjournment

Occurred at 1:01 pm. For members wanting to stay for the tour of Banner Health North Colorado Medical Clinic (NCMC), Holly with Banner's Human Resources Department gave a presentation on their methods of recruitment and led the tour of NCMC.

Strategic Goals

Continue seeking clarity and improving connections for programs and services between Employment Services and the businesses and individuals in the Weld County Community.

Increase awareness and clarify impact of Weld County's workforce network by attracting organizations and businesses to utilize the available funding provided to Workforce Innovation and Opportunity Act (WIOA) targeted populations.

Increase Weld County Workforce Development Board (WCWDB) member engagement by involving board members in planning, leadership pipeline development, and committee involvement.

Working with intention by participating and supporting ESWC, sector partnerships and their workgroups to ensure our regional workforce has equitable access to opportunities for quality, life-long education, and individual advancement to secure the future of work in Northern Colorado.

Board Recruitment

The following positions are vacant:

Two Business Representatives

- **Accommodation and Food Service**
- **Transportation and Warehousing**

If you know someone interested in Workforce Initiatives and can fill one of these roles, please direct that person to Andrew Chadwick or CeCe Majchrowski.

Upcoming Events

Required Meeting: November 8, 2022; 11:45 AM to 1:30 PM In Person (12:00 PM-1:30 PM Virtual)

Awareness Committee Meeting: October 11, 2022; 11:45 AM to 1:00 PM (12:00 PM-1:00 PM Virtual)

Youth Committee Meeting: October 4, 2022; 11:45 AM to 1:30 PM (12:00 PM-1:30 PM Virtual)



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