RESIDENTIAL COMPARABLE SALE SEARCH INSTRUCTIONS

- 1. Based on your account number, the sales search will populate the nearby sales that occurred during the data collection period, called the base period (01/01/2023 06/30/2024). (Fig.1)
- 2. Clicking on any of the Nearby Sales opens an information pane that displays more property details.
 - a. The info pane also contains a **blue link** titled **Full Property Report**. This will link to the Weld County Property Portal for even more detail. (Fig.2)
 - b. Add a sale to the comparable list by clicking on the **Add Comp** button. (Fig. 2)
- 3. As comparables are added, they populate the **comparable pane** in the lower left corner. Up to ten comparables can be added. To see all the comparables, expand the comparable plane by clicking on the double arrow . (Fig.3)
- 4. If you would like to review additional comparables, refine the search using the filters at the top of the page. (Fig.4)
- 5. Once the comparables have been chosen:
 - a. click on the **Save Comparables (PDF)** button. (Fig.3).
 - b. A PDF titled as your account number is created. (Fig.5)
- 6. You can include your comparables in your online appeal in two ways:
 - a. Provide the comparables' addresses or account numbers in the "Basis for your estimate or your reason for requesting a review" box in the online appeal form. (Fig.6)
 - b. Add the PDF created in step 5 to the "Supporting Documentation" section of the online appeal.(Fig.7)

Fig. 1

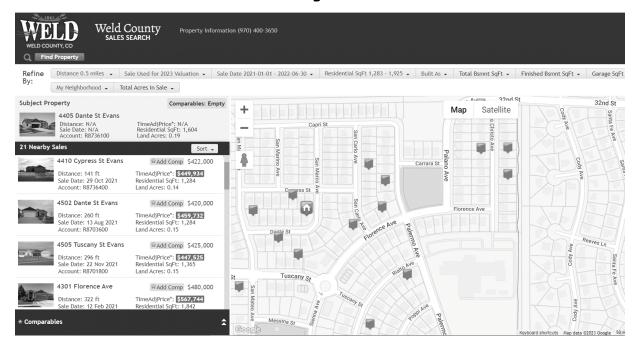


Fig. 2

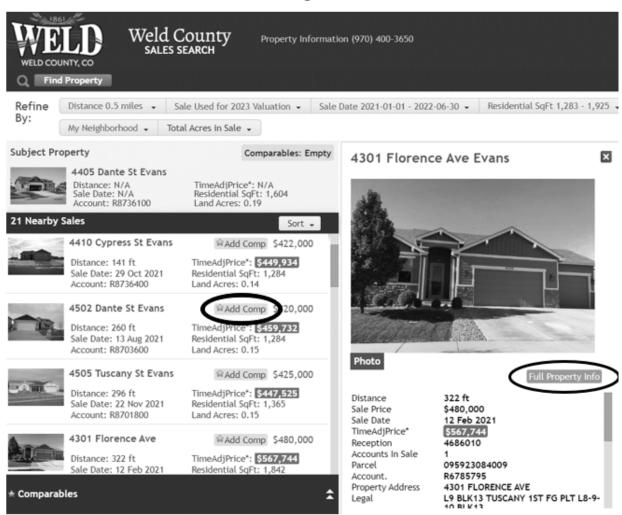


Fig. 3

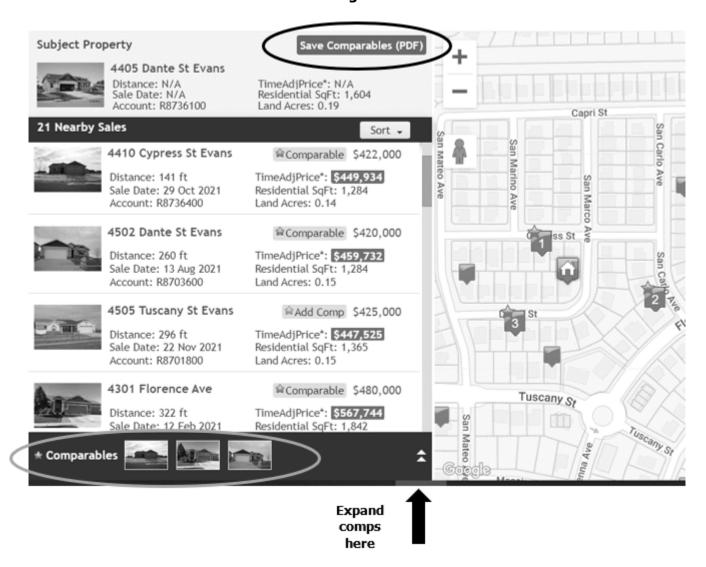
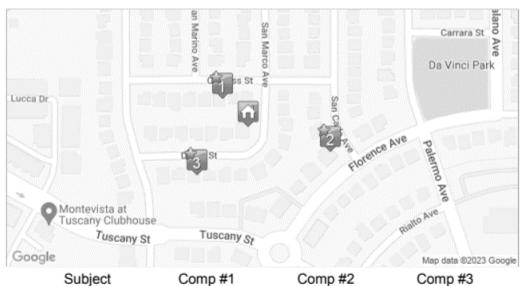


Fig. 4



Fig. 5

Comparable Report: 4405 DANTE ST EVANS



Subject

R8736100 4405 DANTE ST EVANS

Comp#1

R8736400 4410 CYPRESS ST EVANS



R6785795 4301 FLORENCE AVE EVANS



R8703600 4502 DANTE ST EVANS

Distance	N/A	141 ft	322 ft	260 ft
Sale Price	N/A	\$422,000	\$480,000	\$420,000
Sale Date	N/A	29 Oct 2021	12 Feb 2021	13 Aug 2021
TimeAdjPrice*	N/A	\$449,934	\$567,744	\$459,732
Residential SqFt	1,604	1,284	1,842	1,284
Land Acres	0.19	0.14	0.27	0.15
Built As	Ranch 1 Story	Ranch 1 Story	Ranch 1 Story	Ranch 1 Story
Year Built	2012	2011	2014	2010
Total Bsmnt SqFt	1,592	1,284	1,817	1,284
Finished Bsmnt SqFt	0	0	1,053	1,163
Garage Attached SqFt	677	528	855	528
Garage Detached SqFt	0	0	0	0
Buildings	1	1	1	1
Outbuilding SqFt	0	0	0	0
Commercial SqFt	0	0	0	0
Accounts In Sale	N/A	1	1	1
Total Acres in Sale	N/A	0.14	0.27	0.15

^{*} Time Adj Sale Price includes market appreciation from the sale date to the end of the base period, 6/30/ 2022

Add Property

Add a property to your appeal by entering the account number and your reason for appealing. Verify the account number is correct by reviewing the property address and legal description we have associated with your account number. If you have more than one property to appeal, add one account at a time.

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(all fields required)

Schedule/Account Number: (ie. R1234567)

What is the reason for the appeal?

Estimate of the property's value as of June 30, 2022. (ie.250000)

What is the basis for your estimate of value or your reason for requesting a review? (There will be an opportunity in a later section of this form to attach supporting documentation, i.e., comparable sales, photos, rent roll, appraisal, etc.) Comparable sales for your Residential or Commercial property may be found using our SALES SEARCH TOOL. You can upload a PDF or spreadsheet in the next step or enter sales information in the box below. The sales information can either be an address or the account number of the comparable sale. For additional questions, see our DETABLED THATROCTIONS.

Fig. 7

Step 4 - Supporting Documentation (Optional)

If you would like to provide supporting documentation, use this section to upload and attach documentation to your appeal.

Documents up to 30 mb will be accepted.

The following file formats are supported:

- Word Documents
- Excel Files
- Text Documents
- PDF Files
- · GIF Image
- · JPG Image..

No documentation attached.

Add Documents

Go to Final Review