



Department of Planning Services
1402 N. 17th Avenue
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www.weld.gov

List of Document Titles

Application

- Application
- Access Application
- Access Permit
- Addendum to Application
- Alternatives Statement
- Articles of Incorporation
- Articles of Organization
- Authorization Form
- Building Elevations
- Certificate of Formation
- Certificate of Good Standing
- Co-Location Letter
- Communication Plan
- Community Meeting
- Completeness Review Letter
- Construction Plans
- Cultural Resources Report
- Decommissioning Plan
- Development Standards Statement
- Drainage Certificate of Compliance
- Drainage Letter
- Drainage Narrative
- Drainage Report
- DRMS Application
- DRMS Letter
- Dust Abatement Plan
- Easements and Agreements
- Emergency Action Plan
- Emergency Contact Form
- EMF Position Statement
- Environmental Protection Measures
- FAA Determination
- Floodplain Impact Statement
- Interconnection Agreement
- Landscaping/Screening Plan
- Lease Agreement
- Legal Description
- Legal Right to Enter
- Lighting Plan
- Mining Questionnaire
- Noise Narrative
- Noise Study
- Notice of Inquiry [Town/City]
- Operating Agreement

- PACFA License
- Project Description
- Questionnaire – Building
- Questionnaire – Development Review
- Questionnaire – Planning
- Trust Documents
- School District Fee Receipt
- Socioeconomic Impact Report
- Solar Elevations
- Statement of Authority
- Statement of Taxes
- Summary Fact Sheet
- Surface Use Agreement
- Traffic Impact Study
- Traffic Narrative
- Transportation Construction Impacts
- Trust Documents
- Visual Impact Assessment
- Waste Handling Plan
- Weed Mitigation Plan
- Wetland Delineation

BOCC Resolution

- BOCC Memo
- BOCC Resolution
- Improvements/Road Maintenance Agreement

Comments

- Applicant Hearing Letter
- [Case #] Approval Letter
- Continuance Request
- Correspondence
- PC Attendance List
- Staff Memo RD 1 mm.dd.yy
- Staff Memo RD 2 mm.dd.yy
- Staff Memo RD 3 mm.dd.yy
- Staff Memo Technical Rd 3 mm.dd.yy
- (Case) Map/Plat Redlines RD 1
- (Case) Map/Plat Redlines RD 2
- Drainage Report Redlines RD 2 mm.dd.yy
- Response Rd 1 Traffic

Deeds

- Certificate of Conveyances
- Deed
- Title Commitment

Maps/Plats**5-mile Radius Map**

- 10-mile Map
- Alta Survey
- Draft [Case #] Map/Plat
- Grading Plans
- Haul Route
- Improvement Location Certificate (ILC)
- Recorded Plat [Case #]
- Vicinity Map

Notice/ Legals

- Legal Notice
- Legal Affidavit
- Sign Affidavit

PC Inventory

- Exhibit Inventory (including staff and applicant power point presentations)
- Any submittals, including SPO correspondence, received prior to PC hearing
- Additional items from PC Hearing

PC Resolution

- PC Memo
- PC Minutes

Referrals

- Referral Form
- Revised Referral Form
- [Referral Agency] Referral
(i.e. Dev Review, RE-6, Town of Firestone, Eaton Fire,)

Soil Survey

- Soil Map
- Soil Report

Surrounding Property Owners

- Mineral Interest Notice
- Mineral Interest Owners
- Owners & Operators List
- SPO Affidavit/Buffer Report
- SPO Notice
- SPO Hearing Notice
- SPO Response [Last Name]
- SPO Returned Mail

Utilities

- OWTS Design
- Sewage Disposal Documentation
- Water Documentation

List of Document Names in Review

Studies and Reports

Traffic Impact Study (i.e. Traffic Impact Study Rd 1 – 02.20.26)
Traffic Narrative (i.e. Traffic Narrative Rd 1 – 02.20.26)
Drainage Letter (i.e. Drainage Letter Rd – 02-20.26)
Drainage Narrative (i.e. Drainage Narrative Rd 1 – 02.20.26)
Drainage Certificate of Compliance (i.e. Drainage Certificate of Compliance Rd 1 – 02.20.26)
Final Drainage Report (i.e. Final Drainage Report Rd 1 – 02.20.26)

Maps/Plats

[Case #] Draft Map/Plat (Round #) (date) / (i.e. USR26-0033 Draft Map Rd 1 02.20.26)