



**Weld County Dept. of Planning Services**  
1555 N. 17th Ave.  
Greeley, CO 80631  
Phone: (970)400-6100  
Fax: (970)304-6498

## ACCESS PERMIT APPLICATION FORM

### Property Owner

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

### Information

The access is on CR \_\_\_\_\_  
Nearest intersection: CR \_\_\_\_\_ & CR \_\_\_\_\_  
Distance from intersection: \_\_\_\_\_ ft.  
Parcel number: \_\_\_\_\_  
Section/Township/Range: \_\_\_\_\_  
Total number of existing accesses to parcel: \_\_\_\_\_  
Total number of proposed accesses: \_\_\_\_\_  
Latitude \_\_\_\_\_ Longitude \_\_\_\_\_  
Planning/building case number \_\_\_\_\_

### Description of Work

### Authorized Agent/Applicant (if different from Owner)

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

### Proposed Access Information

Culvert size & type (15" CMP/RCP min.) \_\_\_\_\_  
Materials used to construct access \_\_\_\_\_  
Access construction schedule \_\_\_\_\_  
Approx. width of access \_\_\_\_\_

### Proposed Access Count

Residential \_\_\_\_\_  
Commercial \_\_\_\_\_  
Oil and Gas \_\_\_\_\_  
Agricultural \_\_\_\_\_  
Temporary \_\_\_\_\_

### Existing Access Count

Residential \_\_\_\_\_  
Commercial \_\_\_\_\_  
Oil and Gas \_\_\_\_\_  
Agricultural \_\_\_\_\_

### Required Attached Documents

Property map or sketch (template available on pg. 2) indicating all proposed and existing accesses  
Access Pictures (N, S, E, & W at the location where the access meets a county maintained road)  
Access Authorization Form (Not required if the application is signed by the property owner)  
Additional application materials may be required by the Department of Planning Services.

### Fee schedule

\$150 - Temporary & Residential  
\$300 - Industrial & Commercial

**Submit application to [accesspermits@weld.gov](mailto:accesspermits@weld.gov)**

By accepting this permit, the undersigned Property Owner/Authorized Agent, under penalty of perjury, verifies they have received all pages of the permit application; they have read and understand all the permit requirements and provisions set forth on all pages. By virtue of their signature the Property Owner/Authorized Agent is bound by and agrees to comply with all said permit requirements and provisions, all Weld County ordinances, and state laws regarding access construction.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
(In case of multiple Property Owners/Authorized Agents)

Accesses must be constructed within 1 year of issuance. An extension can be requested from the Weld County Department of Planning Services. Accesses must be in accordance to Chapter 8, Article XIV and Appendix 8-B of County Code

Parcel Sketch

▲ = Existing Access    Δ = Proposed Access

